HEMSWORTH TOWN COUNCIL

27th October 2026

Dear Councillors,

You are hereby summoned to attend the Full Council meeting of Hemsworth Town Council to be held in the Community Centre, Bullenshaw Road Hemsworth on Wednesday 4th November 2026 upon the rise of the Policy and Planning Meeting.

Yours sincerely,

Anne Wilson
Town Clerk

NB: This meeting will be broadcast simultaneously via 'Zoom,' the details of which ae at the foot of this agenda.

Recordings of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording Activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting.

2. Chairman's Welcome

The Chairman will welcome Councillors and residents to the meeting and give a fire safety announcement.

3**. Declaration of Interests**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at the meeting it is your responsibility to inform the Monitoring Officer.

4. EXCLUSION OF PUBLIC AND PRESS

RECEOMMENDED that under the Public Bodies (Admissions to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted, it is advisable that, - the public and press be excluded, and they are instructed to withdraw, due to the nature of the business be transacted which is considered to be prejudicial to the public interest.

COUNCIL IN PRIVATE SESSION

5. CLUB TERRACE

The public will be invited to return to the meeting.

6. Public Question Time

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the parish itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matter of Parish Council policy or practice and not relate to the individual affairs of wither the questioner or any other named person.

7. Minutes

Members are asked to confirm the minutes of the following meeting:

- Finance Committee – Thursday 1st October 2026

  There are no minutes from this meeting – will be explained at the meeting. The meeting needs to be held again.

- Full Council Meeting – Thursday 1st October 2026

  Copy attached Appendix A

8. Finance

a) Cllr. Hird has requested this extraordinary meeting to:

   - approve expenditure of up to £35,000 for essential repairs to Council property.

b) The Deputy Town Clerk has had items serviced and it has become apparent that new items are required to be purchased as per below:

   Sandygate Boiler – quote received £3576.26
   Sandygate Emergency Lights – quote received £1312.00
   Sandygate Fans in Changing Rooms – quote received £535.20
   Sandygate Lamp post heads – quote received £2910 (+£950 for scissor lift)

c) the transfer of £40,000 into the Council's reserves, with the appropriate reserve being identified and the transfer properly recorded in the Council's accounts.

   NB For Members to note that this cannot come out of the Bank Street Sale Capital Reserve

d) Essential repairs

   Proposed resolution for the Extraordinary Meeting:

   "That the Council approve expenditure of up to £35,000 for essential repairs identified as requiring attention, subject to the Council's Financial Regulations, appropriate quotations/procurement procedures and confirmation of the works required."

e) Transfer to reserves

   Proposed resolution for the Extraordinary Meeting:

   "That the Council approve the transfer of £40,000 from the Council's available funds to [name of reserve, if known], and that the Responsible Financial Officer make the necessary accounting entries and report the transfer in the Council's financial records."

f) Finance information

   The Deputy Town Clerk will circulate information before the meeting.

g) Town Council Budget

   Members are asked if there are any projects or proposals that they would like to be considered for the 2027/2028 budget.

   These proposals should either be fully costed or a rough estimate of costs known.

   This does not mean that any proposals will automatically be included in the final budget as Members would need to agree the proposal.

9. Recruitment of Town Clerk and Responsible Finance Officer (RFO)

Interviews will be taking place on the 2nd November 2026 for the role of RFO and 3rd November 2026 for the role of Town Clerk. Both roles are for three days per week.

More information will be given in confidential session where, if an appointment is made, Members will be asked to confirm the appointment.

10. Council Matters

Members are asked to consider, note and agree the way forward, where required on the following items:

i) Water Park Perpetuity

Cllr. K. Conway has asked for this to go on the agenda.

ii) Kinsley Memorial

Cllr. C. Whitehead has asked that this item go on the agenda.

iii) Bonfire Night and neighbouring businesses

Cllr. M. Hird has asked that this go on the agenda.

iv) Defib

Cllr. McGinnies has asked that this go on the agenda.

v) CCTV

Members are asked to note the situation about CCTV at the Fitzwilliam Centre due to some confusion within the Council

11. Date of next meeting

Members are asked to note that the date of the next Full Council meeting of Hemsworth Town Council is Thursday 3rd December 2026 at 6.45 p.m.

12. EXCLUSION OF PUBLIC AND PRESS

RECEOMMENDED that under the Public Bodies (Admissions to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted, it is advisable that, - the public and press be excluded, and they are instructed to withdraw, due to the nature of the business be transacted which is considered to be prejudicial to the public interest.

COUNCIL IN PRIVATE SESSION

12. Staff Appointments

Members are asked to receive information about the appointment of a Town Clerk and RFO and confirm the way forward.

13. Locum Town Clerk

Members are asked to extend the contract of the Locum Town Clerk until the end of January 2027 to enable a handover to the new Clerk.