

HEMSWORTH TOWN COUNCIL

24th August 2026

Dear Councillors,

You are hereby summoned to attend a Town Council meeting of Hemsworth Town Council to be held in the Community Centre, Bullenshaw Road Hemsworth on Thursday 3rd September 2026 upon the rise of the Fitzwilliam Trust Meeting.

Yours sincerely,

Anne Wilson
Town Clerk

NB: This meeting will be broadcast simultaneously via 'Zoom,' the details of which are at the foot of this agenda.

Recordings of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording Activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting.

2. Chairman's Welcome

The Chairman will welcome Councillors and residents to the meeting and give a fire safety announcement.

3. Declaration of Interests

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at the meeting it is your responsibility to inform the Monitoring Officer.

4. Public Question Time

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the parish itself. It is not always possible to give a verbal

response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matter of Parish Council policy or practice and not relate to the individual affairs of wither the questioner or any other named person.

5. Wakefield Borough Councillors

Wakefield Councillors will be invited to address the meeting and speak about matters pertinent to Hemsworth.

6. Minutes

Members are asked to confirm the following:

- Policy and Planning Committee – Thursday 6th August 2026
Copy attached Appendix A
- Full Council – Thursday 6th August 2026
Copy attached Appendix B
- Extraordinary Full Council – Wednesday 26th August 2026
Copy attached Appendix C – to follow

7. Terms of Reference

Members are asked to confirm the recommendations from the relevant Committees for the following Terms of Reference to be adopted:

- Planning and Policy Committee
- Recreation and Leisure Committee

8. Finance

Members are asked to note the financial information circulated to Members before the meeting.

9. Item from Councillor

Cllr. Carol Whitehead would like to speak to the following:

Lakeside Café/Bar Concession – Governance, Procurement and Contractual Arrangements

I would like the council to consider whether an independent investigation or review should be undertaken into the procurement process, lease arrangements, contract management, financial obligations, and governance procedures relating to the Café/Bar concession.

The purpose of the item would be to establish the facts, ensuring that the Council's records and decision-making processes are complete, and provide assurance that the Council's financial and property interests have been properly protected.

I would also ask that the Council consider whether the matter should be referred to an appropriate independent body, including the Council's internal auditor, if members consider that appropriate.

I am not seeking to make any allegation against an individual. The purpose is to ensure that the matters raised are independently considered and that any governance or control weaknesses are identified and addressed.

10. Cockerels

Several years ago, the then Council agreed to allow cockerels on the allotments, despite many years later this decision never being reflected in the Allotment Agreements with tenants.

A complaint has been received about a cockerel waking residents up in the mornings and asking what action the Town Council is going to take.

Members are therefore asked to consider this matter and agree a way forward.

11. Date of next meeting

Members are asked to note that the date of the next Full Council Meeting of Hemsworth Town Council will be held on Thursday 1st October 2026.