

HEMSWORTH TOWN COUNCIL

30th July 2026

Dear Councillors,

You are hereby summoned to attend a Town Council meeting of Hemsworth Town Council to be held in the Community Centre, Bullenshaw Road Hemsworth on Thursday 6th August 2026 upon the rise of the Planning and Policy Committee.

Yours sincerely,

Anne Wilson
Town Clerk

NB: This meeting will be broadcast simultaneously via 'Zoom,' the details of which are at the foot of this agenda.

Recordings of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording Activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting.

2. Chairman's Welcome

The Chairman will welcome Councillors and residents to the meeting and give a fire safety announcement.

3. Declaration of Interests

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at the meeting it is your responsibility to inform the Monitoring Officer.

4. Public Question Time

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the parish itself. It is not always possible to give a verbal

response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matter of Parish Council policy or practice and not relate to the individual affairs of wither the questioner or any other named person.

5. Wakefield Borough Councillors

Wakefield Councillors will be invited to address the meeting and speak about matters pertinent to Hemsworth.

6. Minutes

Members are asked to confirm the following:

- Recreation and Leisure Committee Thursday 11th June 2026
Copy attached Appendix A
- Full Council Thursday 11th June 2026
Copy attached Appendix B
- Extraordinary Council Meeting Monday 13th July 2026
Copy attached Appendix C
- Staffing Committee Monday 13th July 2026
Copy attached Appendix D
- Finance Committee Monday 13th July 2026
Copy attached Appendix E

7. Finance

Members are asked to note the financial information circulated to Members before the meeting.

8. Item from Councillor

Cllr. Whitehead will speak to the following:

“I have noticed the summons format has changed and no longer lists the Councillors summoned or the committee membership. Previous summons documents provided clarity and transparency. Could the Council consider returning to the previous format or include a list of members appointed to the Committee/Full Council?”

- A Councillor may receive a summons but not know whether they are expected to attend as a Committee member;
- Residents cannot easily see the Committee membership from the document;
- It is harder to check whether the correct Councillors are being called – I would like to raise this as a governance/transparency point

The law generally requires the agenda and meetings details to be made available to the public, but the exact layout of the summons is often a Council procedure. The important point is that the public should be able to understand which body is meeting and who is entitled to attend/vote.

9. EXCLUSION OF PUBLIC AND PRESS

RECEOMMENDED that under the Public Bodies (Admissions to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted, it is advisable that , - the public and press be excluded, and they are instructed to withdraw, due to the nature of the business be transacted which is considered to be prejudicial to the public interest.

COUNCIL IN PRIVATE SESSION

10. Staffing Matters

The Chairman and Locum Town Clerk will speak to this item and ask the Town Council to consider the matters raised and agree a way forward if required.

11. SAUL

Members area sked to receive an update report from the Chairman and agree a way forward.