



Community Centre . Bullenshaw Road. Hemsworth. Pontefract. West Yorkshire . WF9 4NE

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NOTICE OF A COUNCIL MEETING

You are hereby summoned to attend a meeting of Hemsworth Town Council to be held in the main hall, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth, commencing at 7.15pm on 4 September 2025 for the purpose of transacting the following business.

Andrew Firth
Town Clerk

*NB: This meeting will be broadcasted simultaneously via 'Zoom',
the details of which are at the foot of this agenda.*

BUSINESS

01 APOLOGIES FOR ABSENCE

To receive apologies for absence and to consider and approve the reasons for absence.

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

03 MINUTES

- a) To approve the minutes of the council meeting on 3 July 2025 as detailed in the minute book (2025-26).
- b) To adopt the minutes of the finance committee meeting on 3 July 2025 as detailed in the minute book (2025-26).

04 ACCOUNTS FOR PAYMENT

- a) To confirm the payment of accounts for June 2025.
- b) To confirm the payment of accounts for July 2025

05 INCOME

- a) To review the council's income for June 2025.
- b) To review the council's income for July 2025.

06 STANDING ORDERS

To review and adopt the council's standing orders.

07 POLICIES

- a) To approve the recording of meetings policy.
- b) To review the investment policy

08 DONATIONS

To consider a donation request from Hemsworth Park Care Home.

09 PAYMENT OF ACCOUNTS

- a) To ratify the payment of accounts for August 2025.
- b) To approve the payment of accounts for September 2025.

10 CO-OPTION

To consider filling a casual vacancy by co-option and to consider applications received.

11 INTERNAL AUDITORS REPORT

To receive the internal auditors report for the year ending 31 March 2025 and to consider recommendations from the report.

12 DBS CHECKS

To consider providing enhanced DBS checks to councillors.

13 WORKING GROUPS

To consider forming an efficiency and competence working group and to approve the terms of Reference for the group.

14 SANDYGATE

To consider a quote for replacement lights at Sandygate.

15 PUBLIC QUESTION TIME

To receive questions from members of the public and to receive any reports from community meetings.

16 EXCLUSION OF PRESS AND PUBLIC

Members of the public and the press to be excluded for the consideration of business a confidential nature, as per the Public Bodies Admissions to Meetings Act 1960.

17 STAFFING COMMITTEE

To consider forming a staffing committee and to approve the terms of reference for the committee.

18 CAFÉ/BAR

To receive an update on the lease of the café/bar.

19 LEGAL MATTERS

To receive an update on legal matters.

CIRCULATION

Councillors Bacon, Bates, Conway, Dodson, Fernie, Hardacre, Kendall, McGinnies, S Middleton, V Middleton, Ogunade, Rushmer, Stephens and Whitehead.

Andrew Firth
Town Clerk
28 August 2025

To remotely attend via the Zoom app:

<https://us02web.zoom.us/j/86592752661?pwd=dM2zLZThXiAFQppHL3PrC79a7myXy.1>

Meeting ID: 865 9275 2661

Passcode: 991057