

FINANCE COMMITTEE
26th February 2019

Present: Councillors Mellows, Nicholson, Swift, Upson, A Westmorland (Chair), G Westmorland and Wootton.

Apologies: No apologies

240 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were received.

241 MINUTES

RESOLVED:

That the Minutes of the meeting held on 15th January 2019 as detailed in Minute Book No. 5, 2018/2019, pages 189 - 213 as adopted by the Town Council on 05th February 2019 be received and approved.

242 SUB COMMITTEE

RESOLVED: That the Minutes of the sub committees, as detailed on page 258 – 265, of these minutes be noted:-

Finance Sub 15th January 2019

Finance Sub 19th February 2019

243 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 218 - 238 of Minute book 5 be adopted:-

PAYMENT OF ACCOUNTS

<u>January 2019</u> Cheque No's 717489 - 717492	= £1,004.12
Direct debits	= £8,331.55
BACS	= £54,042.48
Transfers	= £13,074.07
Schedule Total	= <u>£76,452.22</u>

The Chairman to signed and date the schedule.

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244 CORRESPONDENCE

The Deputy Clerk reported on the following:

- a. WPS Insurance Crime & Cyber

It was agreed: that the information is noted and further information provided at a later date.

245 GRANT APPLICATION

The Deputy Clerk reported on the following:

- a. Tiny Hands Baby Bank Yorkshire

It was agreed: a grant of £250.00 is given.

246 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

247 STAFFING MATTERS

The Chairman of the Council reported on the following:

- a. Appointment of the Town Clerk

It was agreed: that the information is noted and that members are informed of the appointment of the new Clerk.

The Deputy Clerk reported on the following:

- b. Staff Review and Training

Members were informed of the agreed changes to the contract of employment of two members of staff and the request from an employee to attending a training course.

It was agreed: that staff are confirmed on 20 hours and 17 hours contract and that the request to attending the training course is confirmed.

- c. Sickness monitoring – All Staff

Members were informed of the number of sick periods taken by staff

It was agreed: that the information is noted.

- d. Staff Vacancies

Members were informed that the two vacancies for staff had been short listed and a date for the interviews should be arranged:

It was agreed: that the interview panel should be Councillors Upson, Swift and A Westmorland and that the date for the interviews should be Friday 08th March commencing at 10am.

The meeting closed at 19:30pm

Rachel Middleton
Deputy Clerk
26th February 2019