

**Policy and Planning Committee Meeting
28 September 2022**

Present: Councillors Dodson, J Eccles (non-committee member), Hardacre, Hird, Hirst, Kenyon (non-committee member), Middleton, Moran, A Westmorland, G Westmorland and the town clerk.

Seven members of the public were in attendance.

This meeting was simultaneously livestreamed and recorded via Zoom.

187 APOLOGIES FOR ABSENCE

All committee members were in attendance.

188 DECLARATIONS OF INTEREST

There were no declarations of interest other than those already declared in members' respective register of interests.

189 PUBLIC QUESTION TIME

No matters were raised.

190 MINUTES

Resolved that the minutes of the meeting held on 4 August 2022 be approved.

191 ABUSE POLICY

Resolved that a recommendation be made to the council to amend the 'Abuse, intimidation or rudeness' policy so that such matters are dealt with by a panel of councillors, plus reserves.

192 SUBJECT ACCESS REQUEST

The town clerk reported on an (anonymized) subject access request received.

Resolved that the town clerk be authorized to respond accordingly to the subject access request (unanimous).

193 FREEDOM OF INFORMATION REQUESTS

The town clerk reported on the (anonymized) freedom of information requests received.

Resolved that the town clerk be authorized to respond accordingly to the freedom of information requests.

The meeting closed at 20:20.