

**Town Council Meeting**  
**16 June 2022**

Present: Councillors Dodson, G Eccles, J Eccles, Hird, Hirst, Kenyon, Middleton, Mitchell, Pringle, A Westmorland, G Westmorland, Wilson and the town clerk

**Twenty-five members of the public were in attendance.**

*This meeting was simultaneously livestreamed and recorded via Zoom.*

**035 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Folletti and Hardacre.

Resolved that the respective reasons for absence be approved.

**036 DECLARATIONS OF INTEREST**

Cllrs G Eccles and J Eccles respectively declared non-pecuniary interests in agenda items 12 (Plant machinery – disposal) and 16 (Internal controls and internal audit).

Cllr Middleton declared a non-pecuniary interest in agenda item 22(b) (Occupational health report).

**037 PUBLIC QUESTION TIME**

Members of the public raised the following matters:

- Thanking council staff for the jubilee event.
- Planning application adjacent to Wanneville allotments, Fitzwilliam.
- Objections to Wakefield Council's plans for the playing field at Highfield Road, Hemsworth.
- Accessible play equipment for Playworld in Hemsworth Water Park.

**038 RECORDED VOTES**

Cllr Middleton requested recorded votes on agenda items 7, 8, 9, 11, 12, 13, 16, 20, 21 and 22e.

**039 CORRESPONDENCE**

The town clerk reported on correspondence in respect of the following:

- a) Email from the head of the Sacred Heart Catholic Primary School thanking the council for facilitating a session with children in the council chamber.
- b) Email from the Rural Market Town Group enquiring whether the council will subscribe for membership.  
Resolved that the offer of membership be declined.
- c) Email from WMDC Cllr Melanie Jones enquiring in support of possible pitch provision for Hemsworth Dragons ARLFC.  
Resolved that this be dealt with in agenda item 7 (football pitches).

**040 LETTER OF THANKS**

Resolved that a letter of thanks be sent to a member of Hemsworth Miners Welfare FC in respect of their offer of football pitch use.

Visit Hemsworth Water Park and Playworld for a great family day out

**041 FOOTBALL PITCHES**

Resolved that:

- A working group be set up consisting of Cllrs Hird, Hirst, Kenyon, Middleton, Mitchell, Moran and A Westmorland (unanimous).
- The working group will meet with local teams to establish their respective needs/provision and to report back to the council accordingly (unanimous).

**042 SEASIDE TRIPS – SUMMER 2022**

Resolved that:

- The trips are open to parishioners only (unanimous).
- Two more coaches be hired thus providing three coaches for each trip (unanimous).
- 70% of the tickets be allocated via local food banks with the other 30% available to the public (resident in the parish) on a first come first served basis (unanimous).
- Proof of address must be provided (unanimous).

**043 FUNFAIR**

Resolved that the request to hold a funfair in Hemsworth Water Park be declined (unanimous).

**044 DEFIBRILLATOR - KINSLEY**

Resolved that the town clerk contact the owner of 'Kinsley News and Booze' regarding a possible location for a defibrillator.

**045 COMMITTEE MEETINGS - LIVESTREAMING**

Resolved that all committee meetings be livestreamed via Zoom (unanimous).

**046 PLANT MACHINERY - DISPOSAL**

Resolved that the disposal be advertised and the matter deferred to the following council meeting (unanimous).

**047 HEMSWORTH WATER PARK – PATH RESURFACING**

Resolved that the matter of path resurfacing in Hemsworth Water Park be put to public consultation and out to tender (unanimous).

**048 SUBJECT ACCESS REQUESTS**

The town clerk reported on the (anonymized) subject access requests received.

Resolved that the town clerk be authorized to respond accordingly to the subject access requests.

**049 FREEDOM OF INFORMATION REQUESTS**

The town clerk reported on the (anonymized) freedom of information requests received.

Resolved that the town clerk be authorized to respond accordingly to the freedom of information requests.

**050 INTERNAL CONTROLS AND INTERNAL AUDIT**

Resolved that:

- In accordance with the Accounts and Audit (England) Regulations 2011 (as amended) and having reviewed the efficacy of the present internal audit and system of internal controls, the report of the internal auditor be received and approved (unanimous).
- The appointment of the council's internal auditor for the ensuing year be deferred (unanimous).

**051 ANNUAL GOVERNANCE STATEMENT 2021-22**

Resolved that the Annual Governance Statement for the year ended 31 March 2022 be approved.

**052 ANNUAL ACCOUNTING STATEMENTS 2021-22**

Resolved that the Annual Accounting Statements for the year ended 31 March 2022 be approved.

**053 EXCLUSION OF PRESS & PUBLIC**

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**054 LAND AT SANDYGATE LANE**

Resolved that a longer lease period be requested (unanimous).

**055 ALLOTMENT – APPEAL**

Resolved that the appeal be declined (unanimous).

**056 STAFFING MATTERS**

**a) Appointment of a disciplinary panel**

Resolved that the disciplinary panel consist of Cllrs Hardacre, Hird and Kenyon with the appeal panel (if necessary) consisting of Cllrs Dodson, Folletti and A Westmorland.

**b) Occupational health report**

The town clerk reported (generally) that an occupational health report had been received.

Resolved that the town clerk be authorized to take the necessary action.

**c) Training event/conference**

Resolved that the town clerk be authorized to attend the conference.

**d) Outcome of grievance**

Resolved that this item be deferred to the following council meeting.

**e) Tenancy review**

Resolved that this item be deferred to the following council meeting (unanimous).

The meeting closed at 21:10.