Annual Town Council Meeting
12 May 2022

Present: Councillors Dodson, G Eccles, J Eccles, Folletti, Hardacre, Hird, Hirst, Kenyon, Middleton, Mitchell, Moran, Pringle, A Westmorland, G Westmorland, Wilson and the town clerk.

Thirty-five members of the public were in attendance.

This meeting was simultaneously livestreamed and recorded via Zoom.

001 ELECTION OF CHAIRMAN
Cllr Middleton requested a recorded vote on this item.

Cllr Moran proposed Cllr Middleton as chairman. This was seconded by Cllr Hardacre.

Cllr Kenyon proposed Cllr J Eccles as chairman. This was seconded by Cllr Hirst.

For Cllr Middleton:
Cllrs Dodson, Hardacre, Hird, Middleton, Moran, A Westmorland and G Westmorland.

For Cllr J Eccles:
Cllrs G Eccles, J Eccles, Hirst, Kenyon, Mitchell, Pringle and Wilson.

Abstentions:
Cllr Folletti.

There being an equality of votes the chairman cast his casting vote in favour of Cllr J Eccles.

Resolved that Cllr Jean Eccles be elected chairman for the ensuing year.

002 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE
The chairman's declaration of acceptance of office was signed and received.

003 APOLOGIES FOR ABSENCE
All members were in attendance.

004 DECLARATIONS OF INTEREST
Cllrs G Eccles and J Eccles respectively declared a pecuniary interest in agenda item 8 (Chairman's allowance) and a non-pecuniary interest in agenda item 34 (Tenancy).

005 ELECTION OF VICE-CHAIRMAN
Cllr Middleton requested a recorded vote on this item.

Cllr Middleton proposed Cllr Hird as vice-chairman. This was seconded by Cllr Moran.

Cllr Kenyon proposed Cllr Wilson as vice-chairman. This was seconded by Cllr Hirst.

For Cllr Hird:
Cllrs Dodson, Hardacre, Hird, Middleton, Moran, A Westmorland and G Westmorland.

For Cllr Wilson:
Cllrs G Eccles, J Eccles, Hirst, Kenyon, Mitchell, Pringle and Wilson.

Abstentions:
Cllr Folletti.

There being an equality of votes the chairman cast her casting vote in favour of Cllr Wilson.

Resolved that Cllr Stanley Wilson be elected vice-chairman for the ensuing year.

006 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The vice-chairman's declaration of acceptance of office was signed and received.

007 PUBLIC QUESTION TIME

The following matters were raised by members of the public:

- Marquee at the Lakeside café bar.
- Carpet placed in skips.
- Asset register.

008 CHAIRMAN'S ALLOWANCE

Cllr Middleton requested a recorded vote on this item.

Due to their respective pecuniary interests, Cllrs G Eccles and J Eccles took no part in the discussion or decision regarding this item and as such Cllr Wilson assumed the chair.

Cllr Mitchell proposed to maintain the same allowance of £2,000. This was seconded by Cllr Hirst.

For:
Cllrs Folletti, Hirst, Kenyon, Mitchell, Pringle and Wilson.

Against:
None.

Abstentions:
Cllrs Dodson, Hardacre, Hird, Middleton, Moran, A Westmorland and G Westmorland.

Resolved that the chairman's allowance be maintained at £2,000.

Cllr J Eccles resumed the chair at this juncture.

009 COMMITTEE STRUCTURE AND TERMS OF REFERENCE

Resolved that the standing committees remain the same, i.e. Leisure & Recreation, Finance and Policy & Planning, with the same respective terms of reference.

010 COMMITTEE MEMBERSHIP

Resolved that the membership of the standing committees be as follows:

<u>Leisure and Recreation Committee</u>
Alan Dodson
Gordon Eccles
Jean Eccles
Shane Folletti
Peter Hardacre
Maxine Hird
Graham Hirst
James Kenyon
Shaun Middleton
Donna Moran
Linda Pringle
Ann Westmorland
Geoff Westmorland
Stanley Wilson

<u>Finance Committee</u>
Alan Dodson
Gordon Eccles
Jean Eccles
Shane Folletti
Peter Hardacre
Maxine Hird
Graham Hirst
James Kenyon
Shaun Middleton
Donna Moran
Linda Pringle
Ann Westmorland
Geoff Westmorland
Stanley Wilson

<u>Policy and Planning Committee</u>
Alan Dodson
Gordon Eccles
Jean Eccles
Shane Folletti
Peter Hardacre
Maxine Hird
Graham Hirst
James Kenyon
Shaun Middleton
Donna Moran
Linda Pringle
Ann Westmorland
Geoff Westmorland
Stanley Wilson

011 CALENDAR OF MEETINGS

Resolved that unless otherwise stated, all meetings are to commence at 7pm with committee meetings to be held in the council chamber and council meetings to be held in the main hall in Hemsworth Community Centre on the following dates:

<u>Leisure and Recreation Committee</u>
Thursday 23 June 2022
Thursday 21 July 2022
Thursday 8 September 2022
Thursday 3 November 2022
Thursday 5 January 2023
Thursday 2 March 2023
Thursday 6 April 2023

<u>Finance Committee</u>
Thursday 23 June 2022
Thursday 4 August 2022
Thursday 15 September 2022
Thursday 10 November 2022
Thursday 12 January 2023
Thursday 9 March 2023
Thursday 13 April 2023

<u>Policy and Planning Committee</u>
Thursday 23 June 2022
Thursday 4 August 2022
Thursday 15 September 2022
Thursday 10 November 2022
Thursday 12 January 2023
Thursday 9 March 2023
Thursday 13 April 2023

<u>Town Council</u>
Thursday 16 June 2022
Thursday 14 July 2022
Thursday 18 August 2022
Thursday 13 October 2022
Thursday 1 December 2022
Thursday 2 February 2023
Thursday 23 March 2023

012 FINANCIAL REGULATIONS

Resolved that the council's financial regulations be reviewed, approved and adopted.

013 STANDING ORDERS AND CODE OF CONDUCT

Resolved that:

- The council's standing orders be reviewed, approved and adopted.
- The (NALC) code of conduct be approved and adopted.

014 DATA PROTECTION / GENERAL DATA PROTECTION REGULATIONS

Resolved that the review of the council's data protection policies be deferred.

015 POLICIES

Resolved that having been reviewed, the council's suite of (other) policies i.e. equal opportunities, complaints, media, staff handbook, whistleblowing and recording of council meetings. be approved and adopted.

016 ASSET REGISTER

Resolved that having been reviewed the council's asset register be approved.

017 REPRESENTATIVES ON OUTSIDE BODIES

Resolved that Cllrs Hird and A Westmorland be the council's appointed voting representatives to the Yorkshire Local Councils Association.

018 GENERAL POWER OF COMPETENCE

Resolved that having met the conditions of eligibility as defined in the Localism Act 2011 and statutory instrument 965 Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, the General Power of Competence be adopted.

019 LEGAL ADVISORS/SOLICITORS

Resolved that this item be deferred and reviewed in due course.

020 TOWN COUNCIL MEETINGS

Resolved that the respective minutes of the council meetings held on 24 March and 7 April 2022 and the extraordinary council meetings held on 14 and 27 April 2022, as detailed in minute book no. 7, be approved.

021 COMMITTEE AND SUB-COMMITTEE MEETINGS

Resolved that the minutes of the following meetings and their respective sub-committees be adopted:

Leisure and Recreation	7 April 2022
Finance	14 April 2022
Policy and Planning	14 April 2022

022 ACCOUNTS FOR PAYMENT

Resolved that the payment of accounts as approved at the Finance Committee meeting held on 14 April 2022 be approved.

023 PLANT MACHINERY - DISPOSAL

Cllr Middleton requested a recorded vote on this item.

Cllr Hardacre proposed to dispose of the council's plant machinery, i.e. excavator, dumper and the (large) trailer. This was seconded by Cllr Hird.

For:
Cllrs Dodson, Folletti, Kenyon, Hardacre, Hird, Middleton, Moran, A Westmorland and G Westmorland.

Against:

None.

Abstentions:
Cllrs G Eccles, J Eccles, Hirst, Mitchell, Pringle and Wilson.

Resolved to dispose of the council's plant machinery.

024 SEASIDE TRIPS – PROVISION OF COACHES
Cllr Middleton requested a recorded vote on this item.

Resolved that four coaches be hired for seaside trips this summer (unanimous).

025 DEFIBRILLATOR - KINSLEY
Resolved that the procurement of a defibrillator (plus cabinet) be approved in principle and that the town clerk investigate possible locations.

026 COUNCIL CHAMBER – PHOTOGRAPHS OF PAST CHAIRMEN
Cllr Middleton requested a recorded vote on this item.

Resolved that framed photographs of all past council chairmen be procured and displayed in the council chamber (unanimous).

027 LOCAL INFRASTRUCTURE AND FACILITIES
Resolved that Wakefield Council be contacted to relay the council's concerns regarding the lack of local infrastructure and facilities generally, and specifically regarding their local plan proposals.

028 LOCAL PLAYING FIELDS
Resolved that Sport England be contacted to relay the council's concerns regarding local playing fields being built on and either not being replaced or not being replaced quickly enough to prevent 'gaps' in provision.

029 HEMSWORTH WATER PARK - FUNFAIR
Cllr Middleton requested a recorded vote on this item.

Resolved that the request to hold a funfair in Hemsworth Water Park be declined (unanimous).

030 FREEDOM OF INFORMATION REQUESTS
The town clerk reported on the (anonymized) freedom of information requests received.

Resolved that the town clerk be authorized to respond accordingly to the freedom of information requests.

031 EXCLUSION OF PRESS & PUBLIC
Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

032 HEMSWORTH WATER PARK – ICE CREAM TENDER
Cllr Middleton requested a recorded vote on this item.

It was proposed to accept the tender from Yorkshire Traditional.

For:
Cllrs Dodson, Folletti, Hardacre, Hird, Hirst, Kenyon, Middleton, Mitchell, Moran, Pringle, A Westmorland, G Westmorland and Wilson.

Against:
None.

Abstentions:
Cllrs G Eccles and J Eccles.

Resolved that the tender from Yorkshire Traditional be accepted.

033 NEWSTEAD ALLOTMENTS – POSSIBLE LEGAL ACTION
Cllr Middleton requested a recorded vote on this item.

Resolved that the town clerk be authorised to take any necessary legal action to resolve the matter (unanimous).

034 TENANCY
Cllr Middleton requested a recorded vote on this item.

Resolved that another letter be issued to the tenant (unanimous).

The meeting closed at 21:25.