

Staffing Committee Meeting
23 February 2021

Present: Councillors Bugge, G Eccles, J Eccles, Hardacre, Hirst, Kenyon, Pringle, Wilson and the town clerk.

No members of the public were in attendance.

NB – This meeting was held online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

288 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Womersley.

Resolved that the reason for absence be approved.

289 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

290 MINUTES

Resolved that the minutes of the meeting held on 4 February 2021 be approved.

291 UNDER 16s

Resolved that the employment of under 16s (including those who are 16 but have yet to take their GCSE exams) be approved in principle, pending compliance with the necessary permits, risk assessments and insurance cover.

292 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

293 FURLOUGH

Resolved that as per the decision of the Finance Committee (minute no. 241), from February onwards, furloughed staff be offered 80% of their salaries but they can utilize any outstanding annual leave to make up the balance.

294 REVIEW OF CAFÉ BAR

Resolved that:

- The report of the general manager be received and approved.
- The officer concerned be informed of the possible contract of 20 hours per week and that the necessary consultation commence forthwith.

295 SICKNESS ABSENCE

The town clerk reported generally on the number of staff currently on sickness absence.

Resolved that:

- Shielding staff be reminded of the shielding requirements to protect their health.

- The report of the town clerk be noted and approved.

296 CONTRACTS

Resolved that:

- Further to minute no. 260, the contract for the officer concerned will commence on 1 April 2021.
- The town clerk be authorised to recruit part-time, temporary administrative assistance.
- A working party be set up consisting of Cllrs Bugge, G Eccles, J Eccles and Pringle, to review contracts and to report any resultant recommendations to the Staffing Committee and/or council.

297 GRIEVANCE

Resolved that further to minute no. 023, the panel appointed to deal with the grievance be Cllrs J Eccles, Wilson, and A Westmorland.

The meeting closed at 19:35.