

**Finance Committee Meeting
14 January 2021**

Present: Councillors Bugge, Dodson, G Eccles, J Eccles, Hirst, Kenyon, Pringle, Wilson and the town clerk.

Two members of the public were in attendance.

NB – This meeting was held online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

230 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hardacre and Womersley.

Resolved that the respective reasons for absence be approved.

231 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

232 MINUTES

Resolved that the minutes of the meeting held on 19 November 2020 be approved.

233 SUB-COMMITTEES

Resolved that the respective minutes of the sub-committee meetings held on 24 November and 18 December 2020 be approved.

234 PAYMENT OF ACCOUNTS

Resolved that the respective payment of accounts for November and December 2020 be approved.

235 COUNCIL OPERATIONS - COVID

Resolved that:

- Council properties are either closed or are open with COVID secure measures in place for exempt activities.
- Matters pertaining to staffing (e.g. furlough) be discussed/resolved when the press and public have been excluded from the meeting.

236 KIRKBY ROAD SPORTS COMPLEX

a) Knotweed survey

Resolved that the quote from Japanese Knotweed to survey the dense vegetation area be accepted.

b) Request regarding a parcel of land

Resolved that the request be declined.

237 INTERNAL AUDIT

Resolved that the internal audit will be conducted remotely due to COVID.

238 BUDGET 2020-21

The town clerk provided a budget monitoring report for the period 1 April to 31 December to update members on council income and expenditure thus far.

Resolved that the report of the town clerk be noted and approved.

239 BUDGET 2021-22

The town clerk provided a budget monitoring report for the first three quarters with a projected out-turn to the year end and a draft budget proposal for 2021-22 for members to consider.

Resolved that:

- The respective reports of the town clerk be noted and approved.
- Members to contact the town clerk with any queries regarding the draft budget.
- The budget to be considered/approved at the council meeting on 4 February 2021.

240 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

241 COUNCIL OPERATIONS - COVID

Resolved that:

- For February and March, furloughed staff be offered 80% of their salaries but they can utilize any outstanding annual leave to make up the balance.
- The services of Darren Finlay be procured to advise and assist the council in staffing matters.

242 COMMUNITY CENTRE

a) CCTV camera

Resolved that this matter be deferred.

b) Foot clinic lease

Resolved that this matter be deferred.

c) Valuation Office Agency query

Resolved that the town clerk respond accordingly.

243 INSURANCE

a) Cyber insurance

Resolved that this matter be deferred.

b) Insurance claim

Resolved that the claimant's version of events be challenged and that further information be supplied.

244 KIRKBY ROAD SPORTS COMPLEX

The town clerk provided an update on matters pertaining to the sports complex.

Resolved that:

- The report of the town clerk be noted and approved.
- The advice of Richard Buxton and Matthew Hutchings continue to be accepted and approved.

The meeting closed at 19:50.