

**Staffing Committee Meeting
12 November 2020**

Present: Councillors Bugge, G Eccles, J Eccles, Hardacre, Kenyon, Pringle, Wilson, Womersley, the town clerk and Ms J Brookes of the Yorkshire and Humber Employers Association.

No members of the public were in attendance.

NB – This meeting was held online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

129 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Hirst.

Resolved that the reason for absence be approved.

130 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

131 MINUTES

Resolved that the minutes of the meeting held on 29 October 2020 be approved.

132 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

133 FURLOUGHED STAFF

Resolved that the café bar staff, part of the admin team and one member of SPTA be placed on furlough with 100% of salaries and annual leave adjusted accordingly.

134 PROBATIONARY PERIODS

Resolved that the respective probationary periods of the two members of the grounds maintenance team be extended by three months.

135 SICKNESS ABSENCE

The town clerk reported generally on the number of staff currently on sickness absence.

Resolved that the report of the town clerk be noted and approved.

136 GRIEVANCES

Resolved that the person who submitted one of the grievances be asked to confirm her intention.

137 STAFF CONTRACTS

Resolved that:

- The redundancy process for café bar staff commence.
- The other HR matter be referred to the town council.

The meeting closed at 18:50.