

**Staffing Committee Meeting
10 September 2020**

Present: Councillors Bugge, G Eccles, J Eccles, Hardacre, Hirst, Kenyon, Pringle, Wilson, Womersley, the town clerk and Ms J Brookes of the Yorkshire and Humber Employers Association.

No members of the public were in attendance.

NB – This meeting was held simultaneously online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

027 APOLOGIES FOR ABSENCE

All members of the committee were in attendance.

028 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

029 MINUTES

Resolved that the minutes of the meeting held on 13 August 2020 be approved.

030 NATIONAL JOINT COUNCIL SALARY AWARD 2020-21

Resolved that the National Joint Council Salary Award for 2020-21 be approved and implemented.

031 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

032 FURLOUGHED STAFF

Resolved that:

- The two members of staff already on furlough will remain so for September and October.
- The café bar staff be furloughed from 14 September to 31 October.

033 SICKNESS ABSENCE

The town clerk reported generally on the number of staff currently on sickness absence.

Resolved that the report of the town clerk be noted and approved.

034 GRIEVANCES

Ms J Brookes provided an update on the progress of the grievances.

Resolved that Ms Brookes' report be noted and approved.

035 STAFF CONTRACTS

Resolved that:

- The grounds maintenance team revert to winter hours as of 1 October.
- The request from a member of staff for a permanent increase in hours be declined and that nine hours extra per week be offered on a temporary basis.
- The redundancy details for the member of staff concerned be approved.
- The member of staff currently on sickness absence be referred to occupational health and that ACAS be invited to handle other matters.

The meeting closed at 19:00.