

**Staffing Committee Meeting
13 August 2020**

Present: Councillors Bugge, G Eccles, J Eccles, Hardacre, Hirst, Kenyon, Mitchell, Pringle, Wilson, the town clerk and Ms J Brookes of the Yorkshire and Humber Employers Association.

No members of the public were in attendance.

NB – This meeting was held simultaneously online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

018 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Womersley.

Resolved that the reason for absence be approved.

019 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

020 MINUTES

Resolved that the minutes of the meeting held on 22 July 2020 be approved.

021 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

022 FURLOUGHED STAFF

Resolved that:

- There are two members of staff on furlough for August.
- As a matter of good practice, an audit be conducted of IT use during periods of furlough.

023 PANEL

Further to minute nos. 416 and 524, the town clerk reported that Cllr Womersley had withdrawn from the grievance panel.

Ms J Brookes advised the committee regarding panel composition.

Resolved that:

- The grievance panel consist of Cllrs Pringle, G Eccles and Wilson.
- The appeal panel (if needed) consist of Cllrs Hardacre, Hirst and Mitchell.

024 OVERTIME

Resolved that:

- The overtime and associated terms pertaining to the café bar manager be approved.
- The overtime pertaining to three members of the café bar staff be approved for July and if applicable, for August.

025 LAKESIDE CAFÉ BAR

Resolved that:

- The job share proposal be declined.
- The terms and conditions of the interim general manager remain the same but with an objection from Cllr Mitchell.
- Seasonals' pay to accord with the advertisement published pre-lockdown.

026 SICKNESS ABSENCE

The town clerk reported generally on the number of staff currently on sickness absence.

Resolved that the report of the town clerk be noted and approved.

The meeting closed at 20:55.