



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
Tel: (01977) 617617 Fax: (01977) 610494
Email: clerk@hemsworthcouncil.co.uk Web: www.hemsworthcouncil.co.uk
Town Clerk: Alan Draper BA PSLCC

NOTICE OF A FINANCE COMMITTEE MEETING

You are hereby summoned to attend a 'hybrid' meeting of the Finance Committee of Hemsworth Town Council to be held in the main hall, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth commencing at 7pm on Thursday 17 September 2020 as well as being held simultaneously online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, for the purpose of transacting the following business.

COVID secure measures are in place at the community centre and members of the public are entitled to attend. However, please be aware that due to COVID, numbers will be limited. Members of the public are encouraged to:

- **Virtually attend the meeting remotely using the Zoom app on a smartphone/tablet/laptop (further details at the foot of this agenda) or,**
- **Virtually attend the meeting remotely by telephoning in using a landline or mobile phone (further details at the foot of this agenda).**

Alan J Draper BA PSLCC
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

To receive apologies for absence and to consider and approve the reasons for absence.

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

03 ELECTION OF VICE-CHAIRMAN

To elect a vice-chairman for the council year 2020-21.

**Finance Committee Meeting Agenda
Continued
17 September 2020**

04 MINUTES

To receive and approve the minutes of the meeting held on 12 March 2020.

05 SUB-COMMITTEES

Finance sub-committees;

29 January 2020

26 February 2020

27 March 2020

28 April 2020

26 May 2020

26 June 2020

29 July 2020

15 September 2020 (*for August*)

06 PAYMENT OF ACCOUNTS

January 2020

February 2020

March 2020

April 2020

May 2020

June 2020

July 2020

August 2020

The chairman to sign and date the schedules.

07 GRANT FUNDING AND/OR ASSISTANCE

To consider requests for grant funding and/or assistance from:

a) Springfield Allotment Community Klub (SACK)

b) Kinsley Boys FC

08 COMMUNITY CENTRE

To consider the following matters:

a) To re-start the legal advice service for parishioners.

b) To review the charges at the community centre.

c) To consider a request from Slimming World regarding room hire charges.

d) Evac-chair maintenance

09 EVENTS

To review the schedule of events with particular reference to the COVID pandemic.

10 MOTOR INSURANCE CLAIM

The town clerk to report accordingly.

**Finance Committee Meeting Agenda
Continued
17 September 2020**

11 BUDGET 2020-21 - UPDATE

The town clerk to report accordingly.

12 CORRESPONDENCE

To consider correspondence from the following:

- a) National Association of British Market Authorities
- b) CCLA

13 MOBILE PHONE PROVISION

To review mobile phone provision.

14 ASBESTOS AWARENESS TRAINING

To review the provision of asbestos awareness training for staff.

15 FIRE RISK ASSESSMENT – LAKESIDE CAFÉ BAR AND BEACH SHOP

To review the fire risk assessment for the Lakeside Café Bar and beach shop and to authorize the appropriate action.

16 FIRE SAFETY

To review the provision of the following:

- a) Fire marshall/warden training.
- b) Fire extinguisher training.
- c) Overall fire strategy, evacuation policy and fire safety policy.

17 PLANT/MACHINERY/TOOLS/VEHICLE TRAINING

To review the provision of staff training for all council plant, machinery, tools and vehicles.

18 EXCLUSION OF PRESS AND PUBLIC

Members of the public and the press to be excluded for the consideration of business a confidential nature, as per the Public Bodies Admissions to Meetings Act 1960.

19 KIRKBY ROAD SPORTS COMPLEX

To review matters pertaining to the sports complex and to continue to authorize Richard Buxton Solicitors accordingly.

CIRCULATION

Councillors Bugge, Dodson, G Eccles, J Eccles, Hardarce, Hirst, Kenyon, Pringle, Wilson, Womersley.

Alan Draper
Town Clerk
10 September 2020

To remotely attend via the Zoom app:

Topic: Finance Committee Meeting
Time: Sep 17, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89558914104?pwd=Zk5TMnBrN2c4cVZzZWZWRmTk84Y0paQT09>

Meeting ID: 895 5891 4104

Passcode: 564656

To telephone into the meeting:

One tap mobile

+442030512874,,89558914104#,,,,,0#,,564656# United Kingdom

+442034815237,,89558914104#,,,,,0#,,564656# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 895 5891 4104

Passcode: 564656

Find your local number: <https://us02web.zoom.us/j/89558914104>