



Community Centre .Bullenshaw Road .Hemsworth .Pontefract .West Yorkshire .WF9 4NE
Tel: (01977) 617617 Fax: (01977) 610494
Email: clerk@hemsworthcouncil.co.uk Web: www.hemsworthcouncil.co.uk
Town Clerk: Alan Draper

NOTICE OF A STAFFING COMMITTEE MEETING

You are hereby summoned to attend a 'hybrid' meeting of the Staffing Committee of Hemsworth Town Council to be held in the main hall, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth commencing at 7pm on Thursday 13 August 2020 as well as being held simultaneously online in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, for the purpose of transacting the following business.

COVID secure measures are in place at the community centre and members of the public are entitled to attend. However, please be aware that due to COVID, numbers will be limited. Members of the public are encouraged to:

- **Virtually attend the meeting remotely using the Zoom app on a smartphone/tablet/laptop (further details at the foot of this agenda) or,**
- **Virtually attend the meeting remotely by telephoning in using your landline or mobile phone (further details at the foot of this agenda).**

Alan J Draper BA PSLCC
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

To receive apologies for absence and to consider and approve the reasons for absence.

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

03 MINUTES

To receive and approve the minutes of the meeting held on 22 July 2020.

**Staffing Committee Meeting Agenda
Continued
13 August 2020**

04 EXCLUSION OF PRESS AND PUBLIC

Members of the public and the press to be excluded for the consideration of business a confidential nature, as per the Public Bodies Admissions to Meetings Act 1960.

05 FURLOUGHED STAFF

To review the furloughing of staff.

06 PANEL

To appoint a panel for a staffing matter.

07 OVERTIME

To review a matter pertaining to overtime.

08 LAKESDIE CAFÉ BAR

To consider a proposal regarding a possible job share and to review one aspect of the interim general manager position.

09 SICKNESS ABSENCE

To review matters pertaining to sickness absence.

CIRCULATION

Councillors Bugge, G Eccles, J Eccles, Hardarce, Hirst, Kenyon, Mitchell, Pringle, Wilson, Womersley.

Alan Draper
Town Clerk
6 August 2020

To remotely attend via the Zoom app:

Topic: Staffing Committee Meeting
Time: Aug 13, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87832914718?pwd=SW96UEVzVzFFUDlaVUpaeGlabmx6QT09>

Meeting ID: 878 3291 4718
Passcode: 150324

To telephone into the meeting:

One tap mobile

+442034815237,,87832914718#,,,,,0#,,150324# United Kingdom
+442034815240,,87832914718#,,,,,0#,,150324# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
+44 203 901 7895 United Kingdom
+44 131 460 1196 United Kingdom
+44 203 051 2874 United Kingdom

Meeting ID: 878 3291 4718

Passcode: 150324

Find your local number: <https://us02web.zoom.us/j/87832914718>