

**TOWN COUNCIL MEETING**  
**15 August 2017**

**Present:** Councillors Upson (Chairman), Draper, Mellows, Nicholson, Swift, Westmorland & Wootton.

**Apologies:** Councillors Allan & Jones.

1 member of the public was in attendance.

The Chairman asked members and the public present to join him in a minutes silence as a mark of respect to remember Bernard Kenny who had recently passed away.

**092 PUBLIC QUESTION TIME**

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

**The Chairman informed the meeting that no questions had been submitted**

**093 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)**

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

**There was no representative from the Police in attendance.**

**094 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda. **The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**095 CORRESPONDENCE**

The Town Clerk reported on the following items of correspondence:

a. Nalc – The Voice of the Councillor report  
The Good Councillors Guide to Finance and Transparency

**It was agreed** that the reports received be noted.

b. WMDC - Annual Report & Council Plan

**It was agreed** that the details supplied be noted.

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**096 PLANNING MATTERS**

The Town Clerk reported on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions

**It was agreed** that the details supplied be noted

**097 HIGHWAY MATTERS**

The Town Clerk reported on the following:

- a. Cemetery Road – footpath barriers

The Clerk gave details of a meeting she had attended with the property Surveyor (Wakefield Council) following an objection to the barrier that had been installed at Cemetery Road.

**It was agreed** that the Clerk seeks details on approved designs for barriers and obtains permission from the District Council to install barriers.

- b. WMDC – Public Path Extinguishment Order

**It was agreed** that the details supplied by the Town Clerk be noted.

**098 LICENSING MATTERS**

The Town Clerk reported on the following:

- a. Weekly Licensing Applications

**It was agreed** that the details supplied be noted

**099 TOWN COUNCIL MEETING**

**RESOLVED:** that the Minutes of the Town Council meeting held on 04 July 2017 as detailed in Minute Book No.2, 2017/2018, pages 063 – 070, be confirmed as a true record.

**The Chairman signed the minutes as a true record.**

**100 COMMITTEE & SUB COMMITTEE MEETINGS**

**RESOLVED:** That the Minutes of Committees & Sub Committees, as detailed in Minute Book No.2, 2017/2018 be adopted:

<b>PAGE NO.</b>	<b>COMMITTEE</b>	<b>DATE</b>
071	Leisure & Recreation	18 <sup>th</sup> July 2017
072 - 074	Finance	25 <sup>th</sup> July 2017
075	Finance Sub	13 <sup>th</sup> June 2017
076	Finance Sub	18 <sup>th</sup> July 2017
096 - 097	Policy	01 <sup>st</sup> August 2017

**N.B. Payments re: March and April are detailed on pages 077 - 095.  
The minutes were moved as a true record.**

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**101 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That in accordance with Minute No. 351 (14/11/95), the accounts for payment as examined and approved under Minute No. 248 of the Finance Committee held on 25<sup>th</sup> July 2017, be confirmed for payment.

**102 MATTERS RAISED BY THE CHAIRMAN**

a. HS2

The Chairman updated members on this matter and the Clerk gave details of further consultations. Members discussed these issues and raised concerns on the proposed parkways.

**It was agreed** that the information be noted and that arrangements be made for a meeting with HS2 representatives to discuss the concerns raised.

b. WMDC Council meeting – 26/07/17 – matters raised.

**It was agreed** that the details provided by the Clerk in relation to the West End development be noted.

c. Road Safety Meetings

**It was agreed** that the details provided by Councillors Swift & Westmorland be noted.

d. Council flag

**It was agreed** that the Clerk moves forward in purchasing a Council flag using the Council's logo.

**103 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**104 CLUB TERRACE ALLOTMENTS, FITZWILLIAM**

The Town Clerk reported on the following:

a. Update – refer to Minute No. 089a

**It was agreed** that the information received from the Spatial Team @ Wakefield Council be noted and the Clerk informs members when the early engagement process commences (Local Development Plan).

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**105 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY**

The Town Clerk reported on the following:

a. Contractual / Legal issues

The Clerk gave an update she had received from the Planning Department (refer to Minute No. 091a).

**It was agreed** that the information be noted.

The Clerk gave details to members on an item of correspondence received from Jon Trickett, MP in relation to the future of the post offices in Kinsley & Fitzwilliam.

**It was agreed** that the Clerk would obtain further details on this matter and report back to the Council.

**The Town Clerk left the meeting taking no part in the following item.**

**106 STAFFING MATTERS**

a. Staffing review update & confirmation of temporary position

The Chairman updated members on matters relating to the staffing review.

**It was agreed** that the information be noted and approval was given for the temporary position to be made permanent.

**Meeting closed @ 19.55**

Tina Pattison  
Town Clerk  
15 August 2017  
TC020817