

**POLICY COMMITTEE**  
**28 June 2016**

**Present:** Councillors Nicholson (Chairman), Beck, Draper, Mellows, Swift, Upson, & Westmorland.

**Apologies:** Councillors Jones, McIntyre & Wootton.

**2 members of the public were in attendance.**

**049 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**050 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 10<sup>th</sup> May 2016, as detailed in Minute Book No. 7, 2015/2016, pages 394 - 395 and as adopted by the Town Council on 17<sup>th</sup> May 2016, be received and approved.

**051 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 1 (2016/2017)**

Members reviewed Minute Book No. 1 which was circulated with the agenda and no matters were raised and the minutes were moved

**052 CORRESPONDENCE**

The Town Clerk reported on the following.

a. SLCC – Proposed changes to transparency code for councils over £200,000  
**It was agreed** that the information received be noted.

b. WMDC – Environmental Information Regulations  
**It was agreed** that the details received be noted.

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**053 MATTERS RAISED BY THE CHAIRMAN**

- a. Jo Cox MP – Memorial Fund

**It was agreed** that this matter be referred to the next Finance Committee meeting.

**054 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**055 OPENING OF TENDERS – CEMETERY ROAD PLAYING FIELDS**

Members opened the 4 tenders received as per procedure.

**RESOLVED:** That the tenders received be submitted to the Consultants for evaluation and details reported back to Councillors Campbell, Draper, Nicholson & Upson for approval.

**056 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY**

The Town Clerk reported on the following:

- a. Contractual / Legal issues

**It was agreed** that the updated information provided be noted.

- b. Procedures/Policies relating to meetings

**It was agreed** that members endorse the procedures in place for dealing with vexatious and or repetitious issues.

- c. Club Terrace Allotments

The Clerk gave details of recent correspondence received from Hemsworth Miners Welfare FC (Ladies), Sheffield FA & Jon Trickett MP.

Councillor Upson provided information on guidelines for applications by organisations/individuals for use or lease of Hemsworth Town Council land, buildings and assets. Councillor Swift proposed the guidelines be approved. This was seconded by Councillor Mellows.

**RESOLVED:** That by a unanimous vote the proposal on guidelines be approved and that the Town Clerk responds to Jon Trickett MP accordingly.

**Meeting closed @ 7.25 p.m.**

Tina Pattison  
Town Clerk  
28 June 2016  
Ref: PC02-0616.C15.15