

**POLICY COMMITTEE**  
**20<sup>th</sup> November 2018**

**Present:** Councillors Mellows, Nicholson (Chair), Swift, Upson, A Westmorland, and Wootton.

**Apologies:** Councillor G Westmorland

**166 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No declarations were received.**

**167 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 18<sup>th</sup> September 2018 as detailed in Minute Book No 3, 2018/19, page 134 - 135 as adopted by the Town Council on 09<sup>th</sup> October 2018 be received and approved.

**168 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 2 (2018/2019)**

Members reviewed Minute Book No. 4 which had been circulated with the agenda. No matters were raised and the Minutes were moved.

**169 CORRESPONDENCE**

a. Fire Brigades Union Red Plaque Fire Fighter Memorial

Members discussed the request for a memorial Plaque and Memorial Event

**It was agreed:** in principle that a memorial Plaque and Memorial Event take place subject to a suitable area being located and other family members involved contacted.

b. HS2

Members discussed the request for an early access agreement.

**It was agreed:** that the previous decision of the Council stands and access is not provided.

c. HS2

Members were informed that any comments in relation to HS2 had to be received by 21<sup>st</sup> December 2018.

**It was agreed:** that the information be noted and any comments from Councillors are to be given to the Deputy Clerk in time for the closing date of 21<sup>st</sup> December 2018.

d. Request for Information

Members were informed of the request received for information and the action taken.

**It was agreed:** that the information is noted and that the actions taken are confirmed.

**170 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**POLICY COMMITTEE**  
**20<sup>th</sup> November 2018**

**171 GRANT APPLICATION PROCEDURES**

Members discussed the proposed amendments to the Grants Policy and related Standing Orders.

**It was agreed:** that a recommendation is given to Council on 04<sup>th</sup> December 2018 to confirm the changes to the Standing Orders and the Grants application Policy and that organisations applying need to provide the correct documentation for their application to be considered.

**The meeting closed at 19:25pm**

Rachel Middleton  
Deputy Clerk  
20<sup>th</sup> November 2018