

POLICY COMMITTEE
18th September 2018

Present: Councillors Mellows, Nicholson (Chair), Swift, Upson, A Westmorland and Wootton.

Apologies: Geoff Westmorland

118 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were received.

119 MINUTES

RESOLVED: That the Minutes of the meeting held on 31st July 2018 as detailed in Minute Book No 2, 2018/19, page 093 as adopted by the Town Council on 14th August 2018 be received and approved.

120 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 2 (2018/2019)

Members reviewed Minute Book No. 2 which had been circulated with the agenda. No matters were raised and the Minutes were moved.

121 CORRESPONDENCE

a. HM Courts & Tribunal Service

Members were informed of the correspondence received.

It was agreed: that the information by noted.

b. WDH Project Officer

Members were informed of the request for storage that had been referred from Leisure and Recreation.

It was agreed: to refuse permission for WDH to use the allotment site and Sandygate for the containers or for parking.

c. Keep Moat

Members were informed of the planned housing development off Sandygate Lane Hemsworth.

It was agreed: that the information by noted and further reports are to be provided at other meetings, also to arrange a meeting regarding the proposed road traffic calming schemes and road access.

122 REVIEW OF PROCEDURES FOR RECORDING AT MEETINGS

Members discussed the current procedures for recording at meetings

It was unanimously agreed: that the recording of meetings would be at the discretion of the Chair of the meeting and agreed to purchase the equipment necessary.

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123 ADVICE FROM YLCA

Members were informed of the information received from the YLCA in relation to minutes of the Electors Meeting and that our current policy was in line with that advice.

It was agreed unanimously: that the information be noted and current practice is followed in relation to Electors Meeting minutes.

124 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

125 REVIEW OF THE COUNCIL'S HARASSMENT, ABUSE, BULLYING AND INTIMIDATION POLICY

An update of the current situation was given and the actions that had already been implemented following consultations with chairs and councillors. Amendments to the policy were discussed.

It was unanimously agreed to approve the Chair's actions and the amended policy.

126 REQUESTS FOR INSPECTION AND COPIES OF DOCUMENTATION

Members were informed of the current situation regarding the requests for information and copies of documents.

It was unanimously agreed: That this be treated as vexatious.

127 PANTO

Members discussed the arrangements for the two pantomimes.

It was unanimously agreed that both pantomimes are now held at Hemsworth Community Centre and to arrange an additional event for the Children nearer to Christmas at the Fitzwilliam Centre.

128 STAFF TRAINING

Members discussed training for the two Clerical Assistants.

It was agreed that a suitable course of training is provided for both Clerical Assistants.

Meeting closed at: 20:00

Leeann Tulley

Clerical Assistant.

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