

**Policy and Planning Committee Meeting  
2 October 2019**

Present: Councillors Bugge, Dodson, G Eccles, J Eccles, Hardacre, Hirst, Kenyon, Mitchell, Pringle, Wilson, Womersley and the town clerk.

**2 members of the public were in attendance**

**199 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Holmes.

Resolved that the reason for absence be approved.

**200 DECLARATIONS OF INTEREST**

Cllr G Eccles declared a pecuniary interest in agenda item 6 – Bonfire night.

Cllr J Eccles declared a pecuniary interest in agenda item 6 – Bonfire night.

**201 MINUTES**

Resolved that the minutes of the meeting held on 8 August 2019 be approved.

**202 PLANNING MATTERS**

**a) Consultation on proposed reforms to permitted development rights regarding 5G telephone masts**

Resolved that the consultation be noted.

**b) Westfield Road – stopping up**

Resolved that the matter be noted and reviewed again in due course.

**c) Costa Coffee/KFC application**

Cllrs Kenyon and Womersley provided an update on the application. Cllr Kenyon urged residents to submit their comments to Wakefield Council.

Resolved that the report of Cllrs Kenyon and Womersley be noted and approved.

**203 HEMSWORTH CEMETERY**

The town clerk reported that he and Cllr Kenyon had met with officers from Wakefield Council and confirmed the following:

- Wakefield Council is amenable to the town council and volunteers working at the cemetery to improve its appearance.
- An induction session will be arranged by Wakefield Council as soon as possible.
- The work will commence prior to Christmas with more regular work in the spring.
- Wakefield Council could facilitate a 'Friends of Hemsworth Cemetery' organisation.

Resolved that the report of the town clerk be noted and approved.

**204 BONFIRE NIGHT**

*Having each declared a pecuniary interest, Cllrs G Eccles and J Eccles took no part in the discussion or vote on this matter and Cllr Bugge as vice-chair assumed the chair.*

Resolved that:

- The arrangements for bonfire night proceed as planned and that tenders be deferred to the town council meeting on 17 October 2019.
- Due to problems with parking in previous years, extra capacity be procured by utilising space offered free of charge by Cllr Eccles.

*Cllr J Eccles resumed the chair at this juncture.*

**205 CHRISTMAS LIGHTS SWITCH ON**

Resolved that the arrangements for the Christmas lights switch on proceed as planned and that tenders be deferred to the town council meeting on 17 October 2019.

**206 AUTISTIC CHILDREN - EVENTS**

Resolved that all council events and Playworld open an hour earlier during the summer months for children with special needs.

**207 GARDEN SCHEME**

Resolved that the garden scheme be reviewed in the New Year.

**208 HEMSWORTH WATER PARK**

**a) Tarmac on paths**

Resolved that quotes be obtained.

**b) Monitoring of night fishing**

Resolved that park rangers are to be introduced next year.

**c) Expiry dates on passes into Playworld**

Resolved that Playworld passes be issued with 12 months' expiry dates.

**209 LAKESIDE CAFE BAR**

**a) Opening hours during autumn/winter**

Resolved that Cllr J Eccles will liaise with the café bar manager and report back accordingly.

**b) Ice cream concession**

Resolved that tenders be invited for the ice cream concession for 2020.

**210 POLICY ON PUBLIC QUESTION TIME**

Resolved that having conducted a review the present arrangements will remain.

**211 WAR MEMORIAL**

Resolved that permission be sought from Wakefield Council to add the names of the fallen from World War 1 to the memorial adjacent to the community centre.

**212 KIRKBY ROAD SPORTS COMPLEX**

Resolved that:

- A sub-committee will be established named the “Kirkby Road Sports Complex” sub-committee.
- The sub-committee’s membership will be all members of the Policy and Planning Committee and Mr David Pringle as an unpaid advisor.
- The sub-committee will only be advisory and have no authority to make decisions or incur any costs.
- The sub-committee will meet on an *ad hoc* basis.
- The sub-committee’s terms of reference are to discuss possible options regarding the future of the sports complex and to report back with any resultant recommendations for approval by the council and/or relevant substantive committee.

**213 HEMSWORTH POP FESTIVAL**

Resolved that a pop festival be held on 31/8/20 in Hemsworth Water Park with the headline act being the Vengaboys.

**214 FITZWILLIAM CENTRE**

The town clerk reported on the use of the centre and confirmed the various media used to promote it.

Resolved that the report of the town clerk be noted and approved.

**215 STAFF RECRUITMENT**

The town clerk confirmed/clarified the procedure for the recruitment of staff.

Resolved that the report of the town clerk be noted and approved.

**216 CONTRACTORS**

The town clerk confirmed the contractors currently and regularly used by the council.

Resolved that the report of the town clerk be noted and approved.

**217 WAKEFIELD COUNCIL - CONTACTS**

Resolved that Wakefield Council be asked to provide direct line numbers to contact their officers on matters pertaining to the parish.

**218 STAFF POLICIES**

Resolved that the town clerk and Cllr Kenyon will review the suite of staff policies and report back with any resultant recommendations.

**219 EXCLUSION OF PRESS & PUBLIC**

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**220 TENANCY MATTERS**

The town clerk provided an update on the flat at the water park.

Resolved that the report of the town clerk be noted and approved.

**221 MEMBER CONDUCT**

Allegations regarding the conduct of a councillor were discussed.

Resolved that a letter be issued to the councillor concerned.

The meeting closed at 20:50.