

**FINANCE COMMITTEE**  
**13<sup>th</sup> November 2018**

**Present:** Councillors Mellows, Swift, Upson, A Westmorland (Chair), G Westmorland and Wootton.

**Apologies:** Councillor Nicholson

**156 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No declarations were received.**

**157 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 11<sup>th</sup> September 2018 as detailed in Minute Book No. 3, 2018/2019, pages 096 - 106 as adopted by the Town Council on 09<sup>th</sup> October 2018 be received and approved.

**158 SUB COMMITTEE**

**RESOLVED:** That the Minutes of the sub committees, as detailed on page 160 – 161, of these minutes be noted:-

Finance Sub                      11<sup>th</sup> September 2018  
Finance Sub                      18<sup>th</sup> October 2019

**159 PAYMENT OF ACCOUNTS**

**RESOLVED:** That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 162 - 183 of these minutes be adopted:-

**PAYMENT OF ACCOUNTS**

<b><u>September 2018</u> Cheque No's 717473 - 717475</b>	<b>= £632.54</b>
<b>Direct debits</b>	<b>= £20,463.41</b>
<b>BACS</b>	<b>= £88,795.88</b>
Transfers	= £289,616.11
Schedule Total	<b><u>= £399,507.94</u></b>

**160 PAYMENT OF ACCOUNTS - continued**

<b><u>October 2018</u> Cheque No's 717476 - 7174</b>	<b>= £5,984.63</b>
<b>Direct debits</b>	<b>= £17,191.28</b>
<b>BACS</b>	<b>= £67,072.63</b>
Transfers	= £11,488.04
Schedule Total	<b><u>= £101,736.58</u></b>

**The Chairman signed and dated the schedule.**

**FINANCE COMMITTEE**  
**13<sup>th</sup> November 2018**

**161 HALF YEARLY BUDGET REPORT**

Six Monthly Budget Report

**It was agreed:** that the information is noted.

**162 CORRESPONDENCE**

The Deputy Clerk reported on the following:

a. Yorkshire Internal Audit Service.

**It was agreed:** that the information is noted.

b. Wakefield Council – Free Standing Planters and Planting Areas

**It was agreed:** that the information is noted.

**163 PLANNING APPLICATION**

Members were informed of the application from Keepmoat Homes for the West End area of Hemsworth Application Number 18/02151/FUL.

**It was agreed:** that the Town Council objects to the closure of the roads.

**164 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**165 STAFFING MATTERS**

The Deputy Clerk reported on the following:

a. Staff Probationary Period

**It was agreed:** that the probationary period is extended for a further three months.

b. Sickness monitoring – All Staff

**It was agreed:** that the information is noted and that administration staff are given an honorarium in recognition of the extra work they have carried out in order to maintain Council services.

c. Holiday Arrangements

**It was agreed:** that the past practice is confirmed in relation to Christmas Eve and New Year's Eve and that a further additional day is given to all staff as a thank you for all their hard work during the year.

d. Letter Received

The Chairman provided the back ground to the receipt of a letter.

**It was agreed:** that the actions taken are supported and a reply is sent to the respondent by the Chairman to confirm this.

**The meeting closed at 19:50pm**

Rachel Middleton  
Deputy Clerk  
13<sup>th</sup> November 2018