

FINANCE COMMITTEE

11th September 2018

Present: Councillors Mellows, Nicholson, Swift, Upson, A Westmorland (Chair), G Westmorland and Wootton.

Apologies: No Apologies

00 Member of the public was in attendance.

111 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were received.

112 MINUTES

RESOLVED: That the Minutes of the meeting held on 24th July 2018 as detailed in Minute Book No. 2, 2017/2018, pages 078 - 092 as adopted by the Town Council on 14th August 2018 be received and approved.

113 SUB COMMITTEE

RESOLVED: That the Minutes of the sub committees, as detailed on page 109 of these minutes be noted:-

Finance 14th August 2018

114 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 110 - 133 of these minutes be adopted:-

July 2018 Cheque No's 717463 - 717467	= £1,039.11
Direct debits	= £16,093.27
BACS	= £79,016.98
Transfers	= £56,403.57
Schedule Total	= <u>£152,552.93</u>

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114	PAYMENT OF ACCOUNTS - continued	
	<u>August 2018</u> Cheque No's 717468 - 717472	= £717.31
	Direct debits	= £11,484.55
	BACS	= £80,316.73
	Transfers	= £71,169.49
	Schedule Total	= <u>£163,688.08</u>

The Chairman sign and date the schedule.

115 **CORRESPONDENCE**

The Deputy Town Clerk informed members of the correspondence received from the following:

a. CCLA - Investment Interest.

It was agreed: that the information is noted.

116 **EXCLUSION OF PRESS & PUBLIC**

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

117 **STAFFING MATTERS**

The Deputy Clerk reported on the following:

a. Staff Probationary Periods

Members were informed of the one member of staff who had completed their six months probationary period and a second who had completed their three months temporary contract.

It was agreed: that the probationary period for the member completing six months' probation should be extended a further three months and that the three months temporary contract is extended a further three months.

a. Sickness monitoring – All Staff

Members were informed of the situation regarding sickness of Town Council staff and the matters surrounding long term sickness.

It was agreed: that permission is given to deal with these issues in line with the Council's policies and procedures following advice for the appropriate organisations and under the terms of the West Yorkshire Pension Fund scheme and that further reports in relation to staffing structure are to be provided at a later meeting.

The meeting closed at 19:30pm

Rachel Middleton
Deputy Clerk
11th September 2018