

**FINANCE COMMITTEE**  
**02 August 2016**

As the Chairman and Vice chairman of the committee had sent their apologies, Councillor Nicholson was appointed Chair for this meeting.

**Present:** Councillors Nicholson (Chairman), Draper, Swift, Upson & Westmorland.

**Apologies:** Councillors Briggs & Jones.

**1 member of the public was in attendance.**

**081 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**082 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 21<sup>st</sup> June 2016, as detailed in Minute Book No. 1, 2016/2017, pages 024 – 058 and as adopted by the Town Council on 12<sup>th</sup> July 2016, be received and approved.

**083 SUB COMMITTEES**

**RESOLVED:** That the minutes of the sub committees, as detailed on pages 081 - 082 of these minutes be noted:-

Finance	21 June 2016
Finance	26 July 2016

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**084 PAYMENT OF ACCOUNTS**

**RESOLVED:** That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 083 – 086 of these minutes be adopted:-

<b>June 2016 Cheque No's 716559 to 7170289</b>	<b>= £2,796.32</b>
<b>Direct debits</b>	<b>= £7,478.12</b>
<b>BACS</b>	<b>= £39,557.84</b>
Transfers	= £55,556.41
Schedule Total	<u>= £105,388.69</u>

**The Chairman signed and dated the schedule.**

**085 CORRESPONDENCE**

The Town Clerk reported on the following:

- a. CCLA Public Sector Deposit & Property Funds

**It was agreed** that the details received be noted.

**086 GRANT APPLICATIONS**

The Town Clerk reported on the following:

- a. West End Terriers FC

The Clerk referred to Minute No. 045c and informed members that she was still awaiting additional information from the Club.

**It was agreed** that the information be noted.

- b. Housing & Care

**It was agreed** that a grant of £250 be approved.

- c. Boar Cottage

**It was agreed** that a grant of £250 be approved.

**087 QUARTERLY BUDGET REPORT**

The Town Clerk informed members that no issues had been raised by members following the circulation to all Town Councillors of the first quarterly report.

**It was agreed** that the information be noted and the report be approved.

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**088 MATTERS RAISED BY THE CHAIRMAN**

- a. Jo Cox MP – Memorial Fund

Councillor Upson proposed that a donation of £250 be made to the Jo Cox Memorial Fund. This was seconded by Councillor Swift.

**RESOLVED:** That by a unanimous vote the donation of £250 be approved.

**089 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**090 STAFFING MATTERS**

The Town Clerk reported on the following:

- a. Sickness monitoring – All Staff

**It was agreed** that the details provided by the Clerk on staff who had been on sick leave during the period 21<sup>st</sup> June 2016 to date be noted.

- b. Local Government Association – Advisory Bulletin

**It was agreed** that the details received be noted.

- c. Staffing structure - update

**It was agreed** that the details provided by the Town Clerk be noted and the proposed changes to the current staffing structure be approved.

**The meeting closed @ 7.20 p.m.**

Tina Pattison  
Town Clerk  
02 August 2016

Ref: FC040716