

**Extraordinary Town Council Meeting  
19 March 2020**

Present: Councillors Bugge, Dodson, G Eccles, J Eccles, Hardacre, Hirst, Kenyon, Mitchell, Pringle, A Westmorland, G Westmorland, Wilson and the town clerk.

**No members of the public were in attendance**

**418 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Womersley.

Resolved that the reason for absence be approved.

**419 DECLARATIONS OF INTEREST**

There were no declarations other than those already stated in members' respective register of interests.

**420 EXCLUSION OF PRESS & PUBLIC**

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**421 CORONAVIRUS – IMPACT ON COUNCIL SERVICES**

Resolved that the town clerk's coronavirus corporate risk assessment be approved.

**422 CORONAVIRUS – CONTINGENCY PLANNING**

Resolved that a Coronavirus Contingency Committee be established consisting of all chairs and vice-chairs which will meet on an *ad hoc* basis and is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable and that in urgent circumstances said delegation be to the town clerk but with consultation with committee members.

The meeting closed at 20:10.