

**Coronavirus Contingency Committee Meeting
13 May 2020**

Present: Councillors Bugge, J Eccles, Hardacre, Kenyon, Mitchell and Wilson.

4 members of the public were in attendance.

NB – This meeting was held online, in accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

454 APOLOGIES FOR ABSENCE

All committee members were in (remote) attendance.

455 DECLARATIONS OF INTEREST

There were no declarations other than those already stated in members' respective register of interests.

456 MINUTES

Resolved that the minutes of the meeting held on 29 April 2020 be approved.

457 ANNUAL MEETINGS

The town clerk confirmed the government has amended legislation to remove councils' obligation to hold an annual council meeting in May. The town clerk also confirmed the annual town meeting would usually be held between 1 March and 1 June but that circumstances have obviously dictated otherwise.

Resolved that the town clerk's report be noted and approved.

458 WATER BOWSER

Resolved that a water bowser be procured to assist with grounds maintenance.

459 LAKESIDE CAFÉ BAR

Resolved that:

- The café bar staff return to work for the meal delivery and takeaway service and as such be taken off furlough forthwith.
- The beach shop and catering unit open to provide a takeaway service.
- Strict health and safety measures are in place, including personal protective equipment and social distancing.

460 ALLOTMENTS

a) A request to keep a horse trailer box on a plot

The request had been withdrawn.

b) A request to keep a goat on a plot

The request was deferred pending a site visit from the council's head of security.

461 EXCLUSION OF PRESS & PUBLIC

Resolved that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

462 KIRKBY ROAD SPORTS COMPLEX

a) Legal advice

Resolved that the legal advice from Mr Paul Stookes be received, accepted and approved and that the conditional fee agreement be reaffirmed.

b) Knotweed management

The council chair provided an update on the knotweed management.

Resolved that:

- The council chair's report be noted and approved.
- The council's grounds maintenance team continue with knotweed management on the sports complex.

c) Correspondence from a parishioner

Resolved that a reply be sent to the parishioner concerned to confirm the circumstances as outlined.

463 CORONAVIRUS – HMRC FURLOUGH SCHEME

The town clerk confirmed the members of staff and the total amount in respect of the furlough claim submitted to HMRC for April.

Resolved that the report of the town clerk be noted and approved.

The meeting closed at 10:30.